



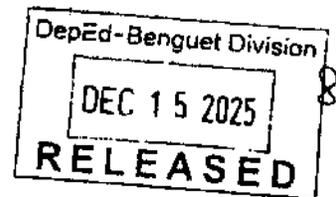
Republic of the Philippines
Department of Education
Schools Division of Benguet

DIVISION MEMORANDUM

No. 606 s.2025

**CONDUCT OF THE 4th QUARTER DIVISION PROGRAM IMPLEMENTATION
REVIEW**

To: **Office of the Assistant Schools Division Superintendent
Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Public Schools District Supervisors
All Others Concerned**



1. This office announces the conduct of the **4th Quarter Division Program Implementation Review** will be held on January 19-20, 2026, at Calajo Restaurant Km 6, La Trinidad, Benguet.
2. The activity has the following objective:
 - a. To assess the implementation status of all Division-initiated programs and projects for the four quarters of 2025 by collecting and evaluating progress reports from all program or project coordinators.
 - b. To identify at least five key implementation challenges and three best practices encountered during the past 4 quarters through collaborative workshops and presentations within the review period.
 - c. To formulate actionable recommendations and adjustments for 100% on-going programs and projects based on the evaluation results, to be finalized and documented in the PIR report within five working days after the review of the activity.
 - d. Review the Division OPCR.



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3. The agenda is as follows:

AGENDA	PERSON RESPONSIBLE
Budget Utilization Rate (BUR) and Financial Matters	AOV - Budget Accountant III
Administrative Matters	AO V- Admin, ASDS
Updates and Accomplishments	
> CID	
> SGOD	
> OSDS	
Review of the Division OPCR	PMT

- This activity holds significant importance, and it is essential that all participants make every effort to attend. The presence of everyone is crucial to ensure comprehensive discussions and effective decision-making.
- For the PPA's calendar for the 4th Quarter, for the template for reporting, please refer to <https://tinyurl.com/ppp2ndQDPIR>
- Please refer to the attached enclosure No. 1 for the List of Participants
- Meals and snacks of the participants shall be charged against Division MOOE while travel expenses of field participants shall be charged against available local funds subject to the usual accounting and auditing rules and regulations.
- This serves as a travel authority for all the participants.
- Immediate dissemination of and compliance with this Memorandum is desired.

Digitally signed by
ESTELA P. LEON-
CARIÑO EdD, CESO III
Date: 2025.12.15
13:03:46 +08'00'

ESTELA P. LEON- CARIÑO, CESO III
Regional Director and concurrent Officer-in-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
Schools Division of Benguet

Enclosure 1. List of Participants

#	Office	Name
1	RD/SDS	Estela P. Leon - Cariño
2	ASDS	Samuel T. Egsaen Jr.
3	Admin	Mahal M. Rifani
4	Accounting	Florinda C. Pagoy
5	Budget	Florabel E. Buclay
6	Properties and Supply	Florabel Balanon
7	Cash	Joyce Gavino
8	Records	Melvin Alfredo
9	Legal	Atty. Nover Singgangan Jr.
10	ICTU	Eric S. Wanson
11	Personnel	Mel Alingbas
13	SGOD CES	Lucio B. Alawas
14	EPS	Cesar B. Luma-ang
15	Physical Facilities	Engr. Melba M. Himmoldang
16	SMME	Corazon C. Quipot
17		Joven B. Agtani
18	HRDS	Xylene Grail D. Kinomis
19	DRRM	Nerissa I. Barbosa
20	SMN	Arvin M. Doman
21	Research	Stephen P. Bulalin
22	Planning Officer	Jeanette I. Kiong
23	Youth Formation	Murphy S. Liswid
24	SHNS	Dr. Mikee Decaran
25	CID CES	Aladin Dobinto
26	LR	Sonia Dupagan
27	EPS	Macarthy Malanes
28	EPS	Merlyn Conchita de Guzman
29	EPS	Francis Peckley
30	EPS	Remy N. Dumao
31	EPS	Erlinda Quinuan
32	EPS	Samuel Ayangdan
33	EPS	Jardson S. Onio
34	EPS	Norbert Lartec
35	PSDS- Atok	Marcelino Baldo
36	PSDS- Bakun	Marilyn Zarate
37	PSDS- Bokod	Lilian Ulep
38	PSDI- Buguias	Onofre Limpayos
39	PSDS- Itogon I	Jonathan Sadey
40	PSDI- Itogon II	Juliet Baldo



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41	PSDS- Kapangan	Virginia Salio-an
42	PSDS- Kibungan	Cristeta Igualdo
43	PSDS-La Trinidad	Delarosa Delmas
44	PSDS- Mankayan	Merilyn Tolbe
45	PSDI- Sablan	Milbert Cocoy
46	PSDS- Tuba	Melchor Tican
47	PSDI- Tublay	Mary Jane Leo
48	NAPSHI President/ PESFA President	
49	PAO	Lorna M. Yaco
50	Secretariat	Wynn Darryl Laop
51		Charmaine Nonog



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